



Music Academy Policies – Piano – 2024-2025

Application for Piano

The Music Academy program is exclusively available to GCA students, and can be applied for through PowerSchool SIS (gca.powerschool.com/public). When in PowerSchool, click 'Forms' to access the application form. The following outlines the policies and tuition for the program.

Music Academy Acceptance Policy

1. Applications are available via PowerSchool and may be submitted anytime throughout the school year. Application forms for the lessons requested must be submitted through PowerSchool – if having problems accessing the forms, please contact Kristy Cook at k.cook@gcaschool.com.
2. Returning students must complete the *Music Academy 2024-2025 - Application for / Intent to Continue Form – Piano* available in PowerSchool, to indicate whether or not they intend to return in 2024-2025.
3. A non-refundable registration fee of \$50.00 is due, each year of enrollment, only after the student has been accepted into the program. This payment can be made via pre-authorized debit, cash or debit at the school office, or cheques payable to GCA. Payment of the registration fee will confirm the student placement in the program.
4. Applications will be processed in the order they are received. Please note the following prioritization will apply as teachers consider acceptance:
 - Siblings of current student registered in Music Academy
 - Students on the wait list
 - New students
 - Scheduling – academic schedule at school and music schedule must coordinate. If they do not, a child may remain on the wait list until scheduling coordinates appropriately.
 - Children of faculty or staff do not receive priority registration
5. Placement will be determined by spacing availability of the teachers. Siblings of students already registered in the piano program will be placed with the same teacher if there is a space available. If the sibling student cannot be scheduled with the same teacher, the family may choose to proceed with the other teacher provided there is space available. Observing a lesson with the teachers is recommended and can be arranged at the parent request.
6. Students may only miss ½ hour of regular school time for music lessons.
7. Students in the Kindergarten program may not receive lessons during scheduled class time. Therefore, very few requests for lessons with Kindergarten children can be accommodated.



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Music Academy Policy Statement for Piano

Students must have access to an acoustic piano (or an 88 key electric piano) on a daily basis at home.

Music Academy General Policies

Missed Lessons

GCA Music Academy provides for 33 private piano lessons over the 10 month school year. Lessons missed due to school field trips, illnesses, extended vacations, and other lesson absences **will not** be made up, however, lesson exchanges may occur as per below. Any lesson missed is considered a lesson given and paid for.

Lesson Exchanges

Please take notice of and avail yourself the opportunity for lesson exchanges via the student phone sheet provided by your teacher. Arrangement of lesson exchanges will be the responsibility of the parent. Please contact your student's music teacher to advise of an absence. **Music Teachers cannot reschedule missed lessons.**

Homework

Any homework assigned during missed class time due to a scheduled music lesson is the responsibility of the student, not the homeroom teacher.

Practice Policy

Please be advised that daily practice is not only a necessity in learning to play an instrument, but is crucial in the learning process. This means a six-day practice cycle per week. Practice time must increase at each level of musicianship in order for substantial progress to occur.

Due to the high demand for classes in the Music Academy, the teacher has the right to discontinue or terminate lessons for any student who has not taken the responsibility to meet practice expectations.

Communication

Parents can expect to receive communication through weekly notes written in the student notebook. Parents can contact the teachers via email to find out about student progress and will be contacted by the teacher via phone call or email should there be a more significant issue to be managed.



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Withdrawal

As all school costs are based on a 12-month commitment (June 1 to May 31), should a parent decide to withdraw his/ her child(ren), a minimum 30 days' written notice is required. Parents are responsible for payment of lesson fees for the entire time the child is enrolled, including the required notice period. If the notice period ends in the following calendar month, payment for that entire month will be retained.

Music Academy Cost Schedule - Piano

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|--|---|-------------------|
| Annual Registration Fee *Separate cheque made payable to GCA *Non-refundable | Paid each year | \$ 50/student |
| Piano Lessons | 33 Private Lessons Included (30 mins.) | \$ 1,460 annually |

* The purchase of music is the responsibility of the parent or student and will be communicated as lessons progress.

** Instrument rentals/purchases are the responsibility of the parent or student and the music teacher should be consulted prior to making a decision to ensure the instrument is good quality.